



**City of Paducah**  
**Permit Application to PLANT a Tree on**  
**City Rights-of-Way or Public Sites**

Office use only Application tracking no: _____
--

Please print and fill out this application and return to:

**Engineering/Public Works Department** (for street trees)  
PO Box 2267  
Paducah, KY 42002-2267  
270-444-8511

**Parks Services Department** (for trees in parks and other public grounds)  
PO Box 7265  
Paducah, KY 42002-7265  
270-444-8508

The Vegetation Ordinance No. 2005-1-6912, Chapter 118 of the City of Paducah, Kentucky\* requires that, "Any person may plant a tree within the public right-of-way immediately adjacent to his property upon obtaining a permit from the . . . individual or authorized agent employed by the City of Paducah . . . responsible for carrying out the duties described in this ordinance. . ." Section 118-36 specifies the conditions to be met for granting permission.

When we receive your application we will review the site and advise where trees can be planted safely and correctly. If the site is in question, the Paducah Tree Advisory Board will review it at their next available meeting. The Tree Advisory Board can be contacted through the Parks Services office.

Usually the turnaround time for a permit is two weeks from receipt of the application. If a review is needed, applicant will be notified prior to the board meeting.

**STREET TREE PLANTING IDENTIFICATION**

Name: \_\_\_\_\_

Mailing Address (include zip code): \_\_\_\_\_

Phone: \_\_\_\_\_

Planting site address if different from mailing address:  
\_\_\_\_\_

Please refer to the list of trees to plant in Paducah. The list may be found on the city website under Civic Beautification Board, Tree Advisory Board, blue list of approved trees.

Trees	Quantity	Species	Desired Purpose
Choice A			
Choice B			
Choice C			

\*Ordinance can be seen at: [www.ci.paducah.ky.us](http://www.ci.paducah.ky.us)

**SITE AND UTILITY INFORMATION**

Section 118-36 describes the site limitations for planting a tree.

1. Street name.
2. Do you own the home at the planting location?
3. What is the width of your planting strip? Measure from the inside edge of the curb to the edge of the sidewalk.
4. Does your planting strip have overhead telephone and/or power lines running parallel to the curb or crossing on to a residence?
5. What is the ground cover on your planting strip (grass, gravel, dirt, concrete etc)?

Please append a drawing to scale showing the area of the planting site including location of house, sidewalk, curb, driveway, corner of cross streets, traffic signs, sewer drains, power lines and poles, street lighting, fire hydrant, electrical, telephone and cable boxes, and other nearby trees and shrubs on and adjacent to city property as relevant. For location of underground utilities call 811, JSA, JPEC, and Hendron Water.

Where relevant please indicate on the drawing the location of the following items by using the symbols that are listed below:

- |         |                            |         |              |
|---------|----------------------------|---------|--------------|
| T ..... | Existing Tree              | L.....  | Street Light |
| D.....  | Selected site for planting | S ..... | Traffic Sign |
| F ..... | Fire Hydrant               | P ..... | Utility Pole |

Provide photographs to illustrate the location.

Approved  
with conditions noted: \_\_\_\_\_ Date: \_\_\_\_\_

Denied  
for reasons stated: \_\_\_\_\_ Date: \_\_\_\_\_