



Alcohol License Waiver FAQs

Ordinance Approved January 12, 2021

1. Which alcohol license renewal fees will be waived?

The waiver of alcohol license fees is only for certain licenses due on January 31, 2021. The license fees that will be waived are for the following license types:

- Brewer's License
- Caterer's License
- Extended Hours Supplemental License
- Microbrewery License
- NQ-1 Retail Drink License
- NQ-2 Retail Drink License
- NQ-3 Retail Drink License
- NQ-4 Retail Malt Beverage Drink License
- Qualified Historic Site License
- Quota Retail Drink License
- Special Sunday Retail Drink License
- Supplemental Bar License

2. Which alcohol license renewal fees will NOT be waived?

Renewal fees associated with the following license types WILL NOT be waived for the January 31, 2021 deadline:

- Distillers License
- Rectifier's License – Classes A & B
- Wholesaler's Distilled Spirits and Wine License
- Quota Retail Package License
- Bottling House and Bottling House Storage License
- Malt Beverage Distributor's License
- Nonquota Retail Malt Beverage Package License
- Special Temporary Event Licenses

3. How was the decision made to waive some license type renewal fees for the January 31st renewal date and not other license types?

The City decided to match the waiver done by the Kentucky State Alcoholic Beverage Control Office. The types of license renewals being waived are mainly for those licenses that are held by restaurants, bars, event centers, caterers, and breweries who have been impacted by the regulations surrounding the COVID-19 pandemic.

4. I am applying for an alcoholic beverage license for the first time. Will my fees be waived?

No. New applications for alcoholic beverage licenses of any type must still make payment for their license(s). The waiver is only for those licensees who are renewing their annual license.

5. What is the total benefit impact to local businesses?

The total impact is estimated to be approximately \$96,830.

6. When will I receive an invoice if my renewal fee was not waived?

Invoices will go out on January 13, 2021. If you have questions or would like a copy of your invoice e-mailed to you, please call the Paducah Customer Experience Department at (270) 444-8800. Your business will also receive a courtesy call on January 13, 2021 from the Customer Experience Department with information specific to your license renewal.

7. If my renewal fee is waived, do I need to submit anything to the City of Paducah to receive my local license?

Yes. You will need to submit a copy of your 2022 State Alcoholic Beverage License to the City in order to receive your local alcohol license, regardless of whether or not the fee was waived. If you do not need to mail any payments, you can e-mail your 2022 State Alcohol License to customerexp@paducahky.gov.

8. If I need to make payment for an alcohol license, how do I do so?

You can mail your check or money order along with your State License to
City of Paducah
P O Box 9001241
Louisville, KY 40290-1241

OR you can drop off your payment in the Secure Drop Box at City Hall located at 300 South 5th Street, Paducah, KY 42003.

NOTE: The quickest way to receive your local license is to drop the payment at City Hall. Mailing the payment could result in delayed receipt of your local license.

9. After submitting all paperwork and any required payment, how and when will I receive my local alcohol license?

Once you submit your State ABC license plus any required payment (if applicable), you will receive a copy of your local license by mail. You can request an e-mailed copy as well, which will be sent to the e-mail address on record.

10. Do I need to be up to date with my business license, payroll tax and property taxes in order to receive my local alcohol license?

Yes. Regardless of whether or not your alcohol renewal fee is waived, you must have a current business license and be up to date on payroll taxes and property taxes in order to receive your local alcohol license.

11. My alcohol renewal is due in August. Will my renewal fee also be waived?

The current waiver only applies to the January 31st renewal licensees.

12. I have additional questions. Who should I contact?

You can contact the Customer Experience Department at (270) 444-8800 or by e-mail at customerexp@paducahky.gov. Our representatives will be able to answer your questions or direct you to the appropriate person.